



# Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,  
Kippax & Methley, Temple Newsam

**Meeting to be held in Christ Church, Halton, Leeds,  
LS15 7RW**

Tuesday, 10th March, 2020 at 4.00 pm

## Councillors:

- |             |                             |
|-------------|-----------------------------|
| P Grahame   | - Cross Gates and Whinmoor; |
| P Gruen     | - Cross Gates and Whinmoor; |
| J Lennox    | - Cross Gates and Whinmoor; |
|             |                             |
| M Dobson    | - Garforth and Swillington; |
| S Field     | - Garforth and Swillington; |
| S McCormack | - Garforth and Swillington; |
|             |                             |
| M Harland   | - Kippax and Methley;       |
| J Lewis     | - Kippax and Methley;       |
| M Midgley   | - Kippax and Methley;       |
|             |                             |
| D Coupar    | - Temple Newsam;            |
| H Hayden    | - Temple Newsam;            |
| N Sharpe    | - Temple Newsam;            |





**Agenda compiled by:** Andy Booth 0113 37 88665  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**Head of Stronger Communities:** Liz Jarmon Tel: 378 9035

*Images on cover from left to right:  
Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout  
Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park  
Kippax & Methley - Fairburn Ings  
Temple Newsam - Temple Newsam House*

## A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Page No |
|---------|--------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1       |                          |               | <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |
| 2       |                          |               | <p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> |         |

| Item No | Ward/Equal Opportunities | Item Not Open |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Page No |
|---------|--------------------------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 3       |                          |               | <b>LATE ITEMS</b><br><br>To identify items which have been admitted to the agenda by the Chair for consideration.<br><br>(the special circumstances shall be specified in the minutes)                                                                                                                                                                                                                                                                                                                                                                      |         |
| 4       |                          |               | <b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b><br><br>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.                                                                                                                                                                                                                                                                                                             |         |
| 5       |                          |               | <b>APOLOGIES FOR ABSENCE</b><br><br>To receive any apologies for absence.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |
| 6       |                          |               | <b>MINUTES - 10 DECEMBER 2019</b><br><br>To confirm as a correct record, the minutes of the meeting held on 10 December 2019                                                                                                                                                                                                                                                                                                                                                                                                                                | 7 - 10  |
| 7       |                          |               | <b>OPEN FORUM</b><br><br>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair. |         |
| 8       |                          |               | <b>OUTER EAST COMMUNITY COMMITTEE FINANCE REPORT</b><br><br>To receive and consider the attached report of the Head of Stronger Communities                                                                                                                                                                                                                                                                                                                                                                                                                 | 11 - 38 |

| Item No | Ward/Equal Opportunities | Item Not Open |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Page No                                    |
|---------|--------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 9       |                          |               | <b>OUTER EAST COMMUNITY COMMITTEE - UPDATE REPORT</b><br><br>To receive and consider the attached report of the Head of Stronger Communities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 39 - 56                                    |
| 10      |                          |               | <b>URGENT TREATMENT CENTRES AND PUBLIC AWARENESS CAMPAIGNS</b><br><br>To receive and consider the attached report of the Head of Stronger Communities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 57 - 66                                    |
| 11      |                          |               | <b>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2020/2021</b><br><br>To receive and consider the attached report of the City Solicitor<br><br><b>MAP OF TODAYS VENUE</b><br><br>Christ Church, Halton<br><br><b><u>Third Party Recording</u></b><br><br>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.<br><br>Use of Recordings by Third Parties – code of practice <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul> | 67 - 70<br><br><br><br><br><br><br>71 - 72 |

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## OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 10TH DECEMBER, 2019

**PRESENT:** Councillor P Grahame in the Chair

Councillors D Coupar, P Gruen, M Harland,  
H Hayden, J Lennox, J Lewis, M Midgley  
and N Sharpe

### **27 Declaration of Disclosable Pecuniary Interests**

There were no declarations.

### **28 Minutes - 1 October 2019**

**RESOLVED** – That the minutes of the meeting held on 1 October 2019 be confirmed as a correct record.

### **29 Matters arising from the minutes**

#### Minute No. 20, Outer East Finance Report

Further to the deferral of the funding application for St Benedict's Allotment Poly Tunnels it was reported that funding had been secured through Section 106 funds. Members expressed concern regarding comments that had appeared on social media following the deferral of this application and reiterated the reasons for deferral due to no Members from the Garforth and Swillington Ward being present. It was further reminded that it had previously been agreed that Ward Members should have an input in approving applications within their own wards.

### **30 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. On this occasion none of the members of the public present wished to speak.

### **31 Outer East Community Committee - Finance Report**

The report of the Head of Stronger Communities provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2019.

Bali Birdi, Senior Localities Officer presented the report.

Draft minutes to be approved at the meeting  
to be held on Tuesday, 10th March, 2020

Members' attention was brought to the following:

- There was £12,344.90 remaining in the Wellbeing Revenue Budget for 2019/20.
- There was a funding application for Period Poverty which would provide free period products in community hubs, libraries and one stops across the city. £2,000 in total was requested with £500 from each Outer East Ward. It was proposed to defer the funding from Garforth and Swillington as no Ward Members were present.
- Remaining balances for the Youth Activities Fund, Small Grants, Capital and Community Infrastructure Levy Budgets.
- With regards to funding previously allocated for two Speed Indication Devices in Crossgates and Whinmoor, it was reported that these had not yet been processed. Officers were requested to pursue this.

#### **RESOLVED –**

- (1) That details of the Wellbeing Budget position be noted.
- (2) That £1,500 be approved for the Period Poverty Project. £500 each from Crossgates & Whinmoor; Kippax & Methley and Temple Newsam Wards. Funding from Garforth & Swillington Ward to be deferred.
- (3) That monitoring information of funded projects be noted.
- (4) That details of the Youth Activities Fund (YAF) be noted.
- (5) That details of the Small Grants & Community Skips Budget be noted.
- (6) That details of the Capital Budget be noted.
- (7) That details of the Community Infrastructure Levy fund be noted.

### **32 Outer East Community Committee - Update Report**

The report of the Head of Stronger Communities brought Members' attention to an update of work which the Communities Team was engaged in based on priorities identified by the Community Committee. It also provided opportunities for further questioning, or to request a more detailed report on a particular issue.

It also provided regular updates on some of the key activities between Community Committees, Community Champion Roles, community engagement, partnership and locality working.

Bali Birdi, Senior Localities Officer presented the report.

Key issues highlighted included the following:

- The closing date for Youth Activity Fund applications was 3 February 2020. There would be a meeting on 11 February 2020 to discuss applications.
- Environment and Community Safety – Members discussed tree planting that was ongoing in the Outer East Area. There was also due to be a consultation on the parks and green space strategy.



- Halton Moor Clean up event.
- Employment, Skills and Welfare – job opportunities at the new motorway services development.
- Health and Wellbeing – The Winter Friends Scheme. Thanks was expressed to volunteers and Neighbourhood groups and it was suggested that they be invited to a future meeting.
- Community Engagement Forums – dates were provided in the report and future meetings of the Temple Newsam forum would be held in February, July and October 2020.
- Social media update.

**RESOLVED** – That the report and discussion be noted.

### **33 Forward Plan Report**

The report of the Head of Stronger Communities provided Members with details of the Outer East Community Committee Forward Plan for 2019/20. It also detailed the Community Committee meeting dates and set out the workshop themes as well as providing an update on engagement with local communities.

**RESOLVED** – That the report be noted.

A representative of the Garforth Neighbourhood Planning Forum addressed the meeting. There was concern that they had not been consulted with regards to CIL spending and that there had not been a response to a request for their involvement. It was agreed that Garforth and Swillington Ward Members be contacted, by the Chair, regarding this matter.

Inspector Mick Preston addressed the meeting with regard to policing and anti-social behaviour issues. The following was highlighted:

- There had been low level anti-social behaviour in the area.
- There had been a small spike in burglaries across the area.
- The Police exhibition vehicle would be attending Matalan and events at The Springs.
- Proactive work in the area including engagement with Elected Members.

### **34 Waste Management Services – Update on the Refuse Service Review and National Waste Strategy implications for Leeds**

The report of the Deputy Chief Officer, Communities and Environment provided an update to the Community Committee on progress with the review of the Refuse Service in Leeds.

The report also took the opportunity to provide a brief update on the development of a new National Resources and Waste Strategy and how that related to Leeds.

John Woolmer, Deputy Chief Officer, Environment and Communities presented the report.

Issues highlighted included the following:

- The review was more than just providing new routes, there was a need to build in efficiencies and future proofing of the service.
- There had been a fundamental review of routes which responded to changes across the city due to new developments and demographic changes. While it remained a city wide service, routes had been developed at a more local level.
- The introduction of a new chargehand role which would help improve reporting and providing cover.
- New routes would be developed for garden waste collection and Ward Councillors would be consulted with regard to this.
- Residents would be informed of route changes in February 2020.
- Specialist services for high density areas and those with transient populations.
- Renewal of the vehicle fleet – there was an aspiration to move to electric vehicles in the future.
- There would be a report to Executive Board in January 2020 with regards to Traffic Regulation Orders that were need to improve the service's efficiency.
- National Waste Strategy. There was a move to place more responsibility on producers and vendors with regard to packaging. Other issues included the re-use of glass products through reverse vending and food waste collection.
- Members were asked for areas that would benefit from glass and textile collection.

In response to comments and questions, the following was discussed:

- Information regarding recyclable products would be delivered to all households along with the Christmas waste collection schedule.
- Electric refuse vehicles were currently unviable due to cost.
- The possibility of co-mingling food and garden waste.

**RESOLVED** – That the report and discussion be noted.

### **35 Date and Time of Next Meeting**

Tuesday, 10 March 2020 at 4.00 p.m.



**Report of:** Head of Stronger Communities

**Report to:** Outer East Community Committee

**Cross Gates & Whinmoor, Garforth & Swillington,  
Kippax & Methley, Temple Newsam**

**Report author:** Senior Localities Officer - Bali Birdi      **Telephone 07712 214727**

**Date:** 10 March 20      **For Decision**

## **Outer East Community Committee - Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and

redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer East Community Committee the CIL money for Allerton Bywater Parish Council, Great and Little Preston Council, Kippax Parish Council, Ledsham Parish Council, Ledston Parish Council, Micklefield Parish Council and Swillington Parish Council will be administered by each individual Parish Council, whereas monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam will be administered by the Outer East Community Committee.
9. It was agreed at Outer East Community Committee on the 2 October 18 that CIL monies for Cross Gates & Whinmoor, Garforth, Methley and Temple Newsam would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### **Wellbeing Budget Position 2019**

16. The total revenue budget approved by Executive Board for 2019/20 was **£114,570** for the **Outer East Community Committee**. **Table 1** shows a carry forward figure of **£23,318.14** which includes underspends from projects completed in 2018/19. Allocated wellbeing projects in 2018/19 is **£64,479.18** and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£155,731.04**.

17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

18. The Community Committee is asked to note that there is currently a remaining balance of **£12,960.54**. A full breakdown of the projects is listed in **Table 1** and is available on request.

**Table 1: Wellbeing revenue 2019/20**

|                                                                 |                   |
|-----------------------------------------------------------------|-------------------|
| <b>INCOME: 2019/20</b>                                          | <b>114,570.00</b> |
| <b>Balance brought forward from previous year 2018/19</b>       | <b>64,479.18</b>  |
| <b>Less projects brought forward from previous year 2018/19</b> | <b>23,318.14</b>  |
| <b>TOTAL AVAILABLE: 2019/20</b>                                 | <b>155,731.04</b> |

|                                                         |                   |                                   |                                   |                             |                      |
|---------------------------------------------------------|-------------------|-----------------------------------|-----------------------------------|-----------------------------|----------------------|
| <b>Area wide ring-fenced projects</b>                   | <b>£</b>          |                                   |                                   |                             |                      |
| Small Grants                                            | 5,000.00          |                                   |                                   |                             |                      |
| Community Committee public engagement                   | 2,000.00          |                                   |                                   |                             |                      |
| Tasking team initiatives                                | 5,000.00          |                                   |                                   |                             |                      |
| Skips for community clean ups                           | 3,000.00          |                                   |                                   |                             |                      |
| <b>Total area wide ring-fenced projects</b>             | <b>15,000.00</b>  |                                   |                                   |                             |                      |
| <b>Remaining balance split equally across the wards</b> | <b>140,731.04</b> | <b>35,182.76</b>                  | <b>35,182.76</b>                  | <b>35,182.76</b>            | <b>35,182.76</b>     |
| <b>Ward Projects</b>                                    | <b>£</b>          | <b>Ward Split</b>                 |                                   |                             |                      |
|                                                         |                   | <b>Cross Gates &amp; Whinmoor</b> | <b>Garforth &amp; Swillington</b> | <b>Kippax &amp; Methley</b> | <b>Temple Newsam</b> |
| CCTV monitoring costs (£1K per camera)                  | 12,000.00         | 3,000.00                          | 4,000.00                          | 2,000.00                    | 3,000.00             |
| Christmas lights switch on events, motifs & trees       | 30,129.85         | 12,552.85                         | 9,949.00                          | 7,192.00                    | 436.00               |
| LCC Parks and Countryside                               | 13,194.50         |                                   | 13,194.50                         |                             |                      |
| Head Together Chapel FM                                 | 3,000.00          | 750.00                            | 750.00                            | 750.00                      | 750.00               |
| Leeds Rhinos Foundation                                 | 10,000.00         | 2,500.00                          | 2,500.00                          | 2,500.00                    | 2,500.00             |
| Mini Breeze                                             | 3,600.00          |                                   | 3,600.00                          |                             |                      |
| Youth Service                                           | 19,090.00         | 9,545.00                          |                                   |                             | 9,545.00             |
| Litter Bins Garforth & Kippax                           | 1,680.00          |                                   | 840.00                            | 840.00                      |                      |
| Litter Bins Temple Newsam                               | 2,100.00          |                                   |                                   |                             | 2,100.00             |
| Money Buddies                                           | 8,865.64          | 4,432.82                          |                                   |                             | 4,432.82             |
| MUGA Event                                              | 851.00            | 851.00                            |                                   |                             |                      |
| Allerton Bywater Skips                                  | 1,200.00          |                                   |                                   | 1,200.00                    |                      |
| Luncheon Club Co-Ordinator                              | 6,250.00          |                                   |                                   | 6,250.00                    |                      |
| Social Isolation project Worker                         | 6,250.00          |                                   |                                   | 6,250.00                    |                      |
| Swarcliffe Good Neighbours                              | 1,275.00          | 1,275.00                          |                                   |                             |                      |
| Primrose Park CCTV                                      | 1,500.00          |                                   |                                   |                             | 1,500.00             |
| Premier League Kicks                                    | 6,784.51          |                                   |                                   |                             | 6,784.51             |
| <b>Totals</b>                                           | <b>127,770.50</b> | <b>34,906.67</b>                  | <b>34,833.50</b>                  | <b>26,982.00</b>            | <b>31,048.33</b>     |
| <b>Total spend:Area wide + ward projects</b>            | <b>142,770.50</b> |                                   |                                   |                             |                      |
| <b>Balance remaining (Total/Per ward)</b>               | <b>12,960.54</b>  | <b>276.09</b>                     | <b>349.26</b>                     | <b>8,200.76</b>             | <b>4,134.43</b>      |

## Projects for consideration and approval

### Wellbeing Budget 2020/21 Ring-fence

Members are asked to consider the following ring-fence amount against the 2020/21 Wellbeing allocation.

#### 19. **Project title:** VE/VJ 75 Commemorations

**Name of Group or Organisation:** Leeds City Council

**Amount Requested from Wellbeing 20/21 Budget:** £500.00 per ward.

**Wards Covered:** Cross Gates & Whinmoor, Kippax & Methley, Garforth & Swillington, Temple Newsam

**Summary:** V-E Day 75 takes place on 8<sup>th</sup> May 2020 and commemorates 75 years since the end of hostilities in Europe. A three-day international celebration is planned nationally that will take place from Friday 8<sup>th</sup> May to Sunday 10<sup>th</sup> May 2020.

Government announced that early May bank holiday will move from Monday 4 May to Friday 8 May to mark the occasion.

#### **Proposed VE/VJ 75 Commemorations**

Leeds City Council has plans at a city-wide level to mark the 75th anniversaries of Victory in Europe and Victory in Japan, both of which were key events in the ending of hostilities in World War II. It is also hoped that there will be events at a local community level linked to this programme.

#### **V-E 75 Day**

V-E Day 75 takes place on **8<sup>th</sup> May 2020** and commemorates 75 years since the end of WWII in Europe. A three-day celebration is planned nationally that will take place from **Friday 8<sup>th</sup> May to Sunday 10<sup>th</sup> May 2020**.

#### **V-J Day**

V-J 75 events will commemorate V-J Day and how influential it was in bringing about the end of the Second World War. This will take place on **Saturday 15<sup>th</sup> August 2020**, (the date that Japan announced their surrender). Some commemorations will also take place on **Wednesday 2<sup>nd</sup> September 2020** which was when official surrender documents were signed.

Members are asked to think about any ideas they may have, or local organisations who may be interested in holding an event or engagement with veterans. This information will also be shared on Facebook. More information on the proposed civic programme of events can be requested from the Communities Team.

### **Community Committee Plan Priorities/Objectives**

Health & Wellbeing

Better Lives

Resilient Communities

Child Friendly City

**20. Project title:** Outer East Activity Programme

**Name of Group or Organisation:** Youth Offer Projects – Children’s Services

**Total Project Cost:** £3,421.00

**Amount Requested from YAF 20/21 Budget:** £3,200.00

**Wards Covered:** Cross Gates & Whinmoor, Kippax & Methley, Garforth & Swillington, Temple Newsam.

**Summary:** This exciting activity programme will be delivered in the Outer East wards by trained and qualified staff as requested by young people and other stakeholders. The team will provide an after school hours programme full of exciting and challenging activities that children & young people from the Outer East area of Leeds will be keen to participate in over weekends, holidays, after school, and evenings.

As well as school grounds across the wards, other areas deemed appropriate places to offer these activities alongside local partners include : Manston Park, Crossgates, Swarcliffe Community Centre, Micklefield Youth and Adult Centre.

Great Preston (playing pitches). More local venues will be identified as requested by young people and other stakeholders.

Methley – Saville Park Recreation ground, off Saville road.

Allerton Bywater – Youth & Adult centre, Leeds road – Blands Recreation Ground.

All the activities will be delivered in local venues within the wards that make up the Outer East area. This could be building based, Community Centre spaces both in and outdoors, Leisure Centre grounds, public parks and other open space including school grounds.

The WLAC team will transport 10 x 2 hour activity experiences ‘free’ to young people aged 8-15 years from the Outer East Community Committee area for up to 8 young people per session. 10 sessions will be shared between the four wards. All sessions will have a particular emphasis on children/young people from priority estates accessing up to 80 activity opportunities.

The team will run the sessions at the times and dates that work best for the young people and give them a choice as to which activity they most want to do. Although the WLAC team will be responsible for the transport and activity, we will also be reliant on some pastoral support from local organisation i.e. clusters, schools, youth work providers and the Neighbourhood Policing teams. This is to ensure that the young people have a familiar face in attendance on a pastoral staffing support ratio of 15-1.

The value to these partners is ;

Free access to positive activity for these organisations linked to participation, acceptable behaviour & rewards

Ease of recruitment of the most vulnerable young people

Avoids duplication of staffing resources /projects

Best value

Signposting opportunities to other services and interests. i.e. if a young person enjoys climbing can provide more details on local climbing clubs/organisations



## **Community Committee Plan Priorities/Objective**

Best City for Children & Young People

Supports children & young people to be engaged, active and inspired

Improves access and engagement in sport and cultural activities

Makes better use of community assets

Promotes healthy lifestyles and tackle health inequalities

Encourages active participation linked to the national Obesity Strategy

Working to bring everyone together to make Leeds and the Outer East a Child Friendly City.

### **21. Project title:** Mini Breeze Event

**Name of Group or Organisation:** Out of School Activities Team (Leeds City Council)

**Total Project Cost:** £4,256.25

**Amount Requested from YAF 20/21 Budget:** £3,600.00

**Wards Covered:** Garforth & Swillington

**Summary:** Aiming to provide the area around Garforth with a mini breeze event working with the Cluster and the Academy to bring agencies from across the area to promote their services and provision to the community, families, children and young people and parents. This event is for the whole community following recent successful events we want to engage with partners in the early planning early to avoid any clashes with other local community events. The event will take place at Garforth Academy site which is very central and accessible offering some parking and additional amenities the area on the field allows people to come and have picnics and relax. The event will be a safe place for children and young people to have fun with lots of interaction with other children and young people, they will also have the chance to gain access to services in their area and see what support is on offer. We have been holding Mini Breezes in the area for a few years now and the events are always well attended.

The Mini Breeze event brings activities for all ages and has sports arts and crafts and inflatables which engage a large and varied audience for the afternoon. In the past we have worked with partners hosting consultation exercises to gather information on what young people want to see improved or delivered in their community, this provides an excellent base for future work and funding applications.

The events run from 1pm to 5pm and are fully self-contained in that we have all the infrastructure to support all the community organisations. Mini Breeze events have a wide range of activities including a selection of the exciting Breeze Inflatables to cater for all ages

## **Community Committee Plan Priorities/Objectives**

Best City for Children & Young People

Provide a range of activities for young people across the Outer East

Best City for Communities

Residents in Outer East have access to opportunities to become involved in sport and culture

Enhance the quality of our parks and public spaces.

Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods.

**22. Project title:** The Tribe Youth Group (Seniors) Community Project

**Name of Group or Organisation:** The Tribe Group

**Total Project Cost:** £8,100.00

**Amount Requested from YAF 2021 Budget:** £5,600.00

**Wards Covered:** Cross Gates & Whinmoor

**Summary:** Part of the funding will be used to provide a health and Fitness Session for one hour every Friday. This is provided by an external party who is qualified to provide advice on health eating, body and fitness exercise as well as team building games. We have run this activity for the last 12 months and it is extremely well received and attended, and we would hope to continue this especially in light of schools cutting back on Physical exercise within the timetable and after school activities. Not only does it give life skills and exercise, it also encourages new friendships as many of the children come from different schools. the project is run in term time which is 39 weeks.

**External Trips**

Some of the funding to provide external activities. It has been noticed that schools no longer have the capability to provide fun and educational trips including residentials and we would look at what the Tribe can provide to fill that gap. The issues are not just schools capability but also parents financial capability so with funding we would be able to subsidise such trips and activities so that it is open to all and not just the few.

**Proud of our Community**

The group will be running various activities throughout the year to provide positivity in the area. This will include Community Clean ups in the area, drop in sessions at the group, bring a friend, promoting within the local community, working with Swarcliffe Good Neighbours scheme,

**First Aid**

The Tribe would like to bring in a third party to show the basic first aid skills and where requested potentially look at first aid certificates. This skill that can be used now and in later life and passed on.

**Mental Health**

We would like to look into external activities and work with external parties to give the young people skills and understanding about mental health, especially the affects of social media and bullying.

**Community Committee Plan Priorities/Objectives**

Best City for Children & Young People

Best City for Health & Wellbeing

Best City for Communities

**23. Project title:** Youth Service – Cross Gates & Whinmoor, Temple Newsam

**Name of Group or Organisation:** Leeds Youth Service

**Total Project Cost:** £26,775.28

**Amount Requested from Wellbeing 20/21 Budget:** £19,540.00

**Wards Covered:** Cross Gates & Whinmoor, Temple Newsam

**Summary:** The Youth Service will deliver a diversionary programme to young people in the Crossgates & Whinmoor, Temple Newsam Wards during the 2020/21 school holiday periods. The programme will offer a range of diversionary activities which address anti-social behaviour, promote physical health, support young people's attainment and contribute to the emotional health & well-being of young people. The 2020/21 programme will enable young people aged 11+ some of whom are isolated to engage and achieve positive engagement while developing social skills and having fun.

The programme will work with partners to engage young people in a programme of fun, educational & physical activities with the aim to engage young people in positive activities which promote a healthy lifestyle and reduce ASB in the local community. The programme will focus on young people who are not engaging in mainstream provisions and aim to integrate the reducing social isolation

The Youth Workers would ensure that the most vulnerable young people have access to an already proven successful referral system working with key partners, Cluster, Police, Schools Social Care and parent referrals.

The programme will support young people in accessing healthy / physical activities and promoting healthy eating, young people will be safe from harm as all the activities will be delivered at reputable providers and in compliance with Leeds City Council Health & Safety systems using Evolve and Risk Assessments.

The programme of activities will be linked to the Children and Young Peoples plan and have a Child Friendly approach and will engage with young people aged 11 to 18 regards the final programme offered in each holiday period.

The Youth Service will provide a range of half & full day activities / trips and evening sessions during the Summer 20, October 20, February 21 & Easter 21 school holiday periods.

### **Community Committee Plan Priorities/Objectives**

Best City for Children & Young People

Provide a range of diversionary activities for young people aged 11+ across the Crossgates / Whinmoor or Temple Newsam / Halton Moor areas of Outer East Leeds, ensuring young people have a voice and are able to access provisions that are developing skills, confidence and social skills.

**24. Project title:** ACamps Summer Camps

**Name of Group or Organisation:** ACamps

**Total Project Cost:** £4,150.00

**Amount Requested from YAF 20/21 Budget:** £4,150.00

**Wards Covered:** Garforth & Swillington

**Summary:** ACamps would use the grant to provide a free sports camp to 50 children aged 5-14 in the Outer Easter Community. The camp would have the aim of educating the children what a healthy lifestyle is and why it is important, this would be achieved by the children making their own healthy snacks; smoothies, wraps. They would participate in a variety of different sporting workshops from our specialists' coaches including; Rugby, Dance, Football, American Football, Cricket, Dodgeball and more. Through the camp we will also locate the nearest clubs for the sports we deliver and promote any junior sections to help increase participation of sport in the local area.

The day would start at 9am where the children would come in and make their healthy snack, this can also substitute the children's breakfast and will be able to eat it when they have made it. Then throughout the day the children would visit the different sporting workshops, with the day finishing at 3pm.

**Community Committee Plan Priorities/Objectives**

Best City for Children & Young People

Achieving the objective of providing a range of activities for young people across the Outer East. It would also come under 'Best City for Health & Wellbeing', achieving the objective of residents in the Outer East are active and Healthy as each child that attends will get their own healthy cookbook to take away with them.

**25. Project title:** Youth Service

**Name of Group or Organisation:** Leeds Youth Service- Leeds City Council

**Total Project Cost:** £21,038.88

**Amount Requested from YAF 20/21 Budget:** £14,533.00

**Wards Covered:** Garforth & Swillington, Kippax & Methley

**Summary:** The Youth Service will deliver a school holiday programme to young people aged 11-18 years. It will be delivered during Summer 2020, October half term 2020, Christmas 2020, February half term 2021 and Easter 2021.

The programme will be open to all young people aged 11 to 18 years of age who live in the wards of Garforth & Swillington and Kippax & Methley. We are hoping to engage with 500 different young people over the school holidays 2020/21.

These trips will be delivered in addition to the existing evening provision that will be delivered during the school holidays.

Young people will book on to the trips via a booking email system or through the existing evening youth provision and pay a small amount for each trip. The prices will reflect the Breeze card holder.

The trips will target the 5 outcomes on the Leeds Children and Young People's Plan.

For example the trips will keep young people safe from harm as they are with qualified Youth Workers at risk assessed organisations. The Bawtry high ropes course and horse riding will be physical and will improve health and fitness. The Escape room trip will encourage team building and learning new skills. Meeting other young people from across the wards and possibly different schools will encourage communication skills, improve confidence and give new experiences.

### **Community Committee Plan Priorities/Objectives**

Best City for Children & Young People:

Provide a range of activities/trips out for young people across Outer East. While ensuring Young people have a voice and are able to access provisions that are developing skills, confidence, new experiences and social skills.

**26. Project title:** Rhinos summer Camps

**Name of Group or Organisation:** Leeds Rhinos Foundation

**Total Project Cost:** £20,590.00

**Amount Requested from Wellbeing 20/21 Budget:** £8,000.00

**Wards Covered:** Cross Gates & Whinmoor, Kippax & Methley, Garforth & Swilington, Temple Newsam.

**Summary:** Our summer camp provision last year saw 500 children / young people attend from the Outer East ward and we would like to keep these numbers sustained and even increase once again.

The Leeds Rhinos foundation will design and deliver a multi-skills & multisports camp for young people with the focus being key fundamental movement skills and fun physical activity.

The multi sport sessions will include a variety of games including dodgeball, football, netball, tag rugby and much more that many young people may not have experienced before. Children will take part in activities in a safe and secure environment encouraging social cohesion and an opportunity to make new friends.

Leeds Rhinos are looking to make the camps more sustainable by reducing the funding requested and increasing the cost to attend.

Leeds Rhinos mascot and popular figure, Ronnie the Rhino will attend the camps along with Leeds Rhinos first team players from both mens and womens teams and coaches from our new Leeds Rhinos Netball team, who will not only add value to the scheme but also encourage participation to ensure that camps have maximum uptake.

Four separate camps will take place over the Summer period delivered between Monday and Thursday running from 9:30am to 15:00pm offering places of up to 150 children at each venue. The camps will be available to children between 7-14 regardless of gender, ethnicity or ability. Transport requirements should not be necessary to consider as the venues will represent the targeted communities that we want to attend that will be within walking distance. The Foundation does however have access to a vehicle should it be required.

## Community Committee Plan Priorities/Objectives

### Best City for Communities

Communities are empowered and engaged. People get on well together, this project will look to promote diversity, encourage community cohesion and address language barriers. Residents in Outer East have access to opportunities to become involved in sport and culture.

### Best City for Children & Young People

Provide a range of activities for young people across the Outer East.

### Best City for Health & Wellbeing

Residents in Outer East are active and healthy.

### Best City Business

Provide opportunities for people to get jobs or learn new skills – We will look at using students from the University of Leeds and other people who are looking to be upskilled in the sports coaching industry. They will work closely with our staff on delivering the camps and will be signposted to relevant qualifications and job advertisements.

#### 27. **Project title:** Dance Fever Academy Bootcamps

**Name of Group or Organisation:** Dance Fever Academy

**Total Project Cost:** £7766.00

**Amount Requested from YAF 20/21 Budget:** £3,750.00

**Wards Covered:** Temple Newsam

**Summary:** Dance fever academy is a dance company that has been running from Meadowfield Primary school since 2013 and provides various different classes on a Monday, Wednesday, Thursday, and Friday which include different dance styles and drama for ages 5 – 17 years old.

Over the last year numerous requests from parents and young people from Halton Moor who are wanting to attend the sessions during the half term holidays which can be financially straining on families and leave children with nothing to do. On many occasions to accommodate further support and help is required to make a real difference to children's lives through the activities that are run. Connecting with the families and young people in what is a deprived and concerning area will open up so many opportunities to help build links to council services that are out there to help families. I am very passionate about the area and the people that live there as I also grew up in Halton Moor. I am also linked in to different services that can be used to signpost families for help and support.

The benefits to the children are endless, no more social isolation, improved social skills, the community feeling part of something special through exercise and allow me to identify and support the children be. to become the best they can and put their focus into something positive.

The funding is to expand on the current activity and get more young people involved through free boot camps during the half term holidays which will include different dance styles such as contemporary, commercial, Acro, Rock n Roll, Ballet, Street Dance along with musical theatre along with arts and craft workshops.

The vision is to run bootcamps for three day three days during Easter half term, during the 2020 Summer holidays for three days a week for two weeks and during October half term for

three days. Holidays can be a difficult time for parents financially especially in areas of deprivation so these would be free to attend for young people from Halton Moor and will include refreshments.

### **Community Committee Plan Priorities/Objectives**

Best City For Children and Young People:

Provide a range of activities for young people across the Outer East

**28. Project title:** TNCP School Holiday Activity Programme

**Name of Group or Organisation:** Red Kite Learning Trust.

**Total Project Cost:** £9,556.00

**Amount Requested from YAF 20/21 Budget:** £4,450.00

**Wards Covered:** Temple Newsam

**Summary:** To deliver a programme of positive, diversionary activities, events and trips for children aged between 8 and 17 years in the Temple Newsam Ward. We would like to run the programme over Easter, May and Summer 2020 – providing activities over 6 weeks in total.

Weeks 1 and 2: 6<sup>th</sup> to 17<sup>th</sup> April – Easter Holidays

Activities will include –

- Lineham Farm (Low ropes, nightline, climbing)
- Donkey Sanctuary
- Canoeing and Kayaking
- Sports and activities with Leeds United Foundation
- Arts and Crafts

Week 3: 25<sup>th</sup> to 29<sup>th</sup> May – May Half Term

Activities will include –

- Activity Day – Arts and crafts, games
- Sports and activities with Leeds United Foundation

Weeks 4 to 6: Between 20<sup>th</sup> July and 28<sup>th</sup> August

Activities will include –

- Ice Skating
- Go Ape
- Computer Game Design/coding
- Climbing
- Raft building/Canoeing/kayaking
- Seaside Trip
- Theatre/Cinema Trip
- Activity Day
- Arts and Crafts
- Sports and activities with Leeds United Foundation
- Wildlife Park

The aim is to work in partnership with other agencies, and secure additional funding to engage under 8's, and parents and carers, in addition to the numbers stated above so we can work holistically with whole families.

Venues for onsite activities will be offered as an in kind contribution from the schools in the Temple Newsam Cluster. Activities and events will be co-ordinated to take place at multiple locations to ensure appropriate accessibility for the whole community. Trips will leave from and return to Temple Moor High School, as this is a central location within the Temple Newsam Ward.

The Cluster Team will be producing full programmes online for each holiday period, which we would like to offer out to other partners across the Temple Newsam Ward as a free marketing opportunity for a range of activities delivered by a local partners. This will be available online several weeks prior to the summer holidays. It provides an opportunity for local parents to view and access activities in the same place rather than trying to locate multiple posters and publicity.

The Activity programme will be open access for all children and young people aged 8 -17, however the TNCP Cluster Team will support our most vulnerable and disadvantaged members of the community to engage and take part. The TNCP Cluster Team supports children, young people and families experiencing the following issues and needs:

- Attendance issues
- Low educational attainment and achievement
- Social, emotional, mental health concerns including self-harm and suicidal ideation
- Safeguarding and child protection concerns
- Parent and family support needs
- Parental mental health
- Special educational needs and/ or disabilities
- At risk of CSE (child sexual exploitation) and/or CCE (child criminal exploitation)
- Involved in ASB and nuisance behaviour
- Behaviour issues in school and/or at home
- Drug and alcohol misuse

### **Community Committee Plan Priorities/Objectives**

Best City for Communities: Including: Access to opportunities including sports and culture/ help support a strong network of community groups/ help residents feel safe and secure/ communities are empowered and engaged/ implement action plans.

Best City for Children and Young People: Including: Providing a range of activities for young people across the Temple Newsam Ward.

Best City for Health & Wellbeing

Including: Encouraging residents to be active and healthy/ wider members of the community are encouraged to participate in local community activities



**29. Project title:** Found Fiction

**Name of Group or Organisation:** Found Fiction

**Total Project Cost:** £1000.00

**Amount Requested from YAF 20/21 Budget:** £1000.00

**Wards Covered:** Cross Gates & Whinmoor, Kippax & Methley.

**Summary:** As part of #foundfiction, writers across the world send in their stories, which are printed out, folded up, put in an envelope marked READ ME, and left in a public space for someone to find. When someone stumbles upon one of these pieces of #foundfiction, they are invited to share it on social media under the hashtag #foundfiction. Since beginning in 2014, around 6,000 stories have been distributed across the world as #foundfiction has grown a network of writers and distributors – throughout the UK and Europe, and as far as the USA, Canada and Australia. It's also printed stories in Polish and hopes to publish in more languages in the future. As the project has developed, it's picked up coverage in the newspaper, the Yorkshire Post and the York Press. #foundfiction is keen to hear from any creative writers – emerging or established – and passionate about publishing work by local Leeds writers, of whom around 30 have been published to have their work shared around the world.

**Community Committee Plan Priorities/Objectives**

Best City for Children & Young People

Providing the Outer East ward with a unique way to inspire young people in writing and reading, as we have thousands of people so far. It will improve collaboration in the community, and provide new opportunities for young people to learn new skills (particularly in writing). It will also support the improving mental health objective. Last November, the WHO found a direct link between engagement in literature and positive mental health.

**30. Project title:** Breeze Holiday Camps

**Name of Group or Organisation:** Out Of School Activities (Leeds City Council)

**Total Project Cost:** £5,395.00

**Amount Requested from YAF 20/21 Budget:** £1,700.00

**Wards Covered:** Kippax & Methley, Garforth & Swillington

**Summary:** To offer affordable fun and safe activity camps based at local community clubs (predominantly Sports Clubs to maximise outdoor space) working with area management and community sports clubs to identify the best locations for the camps. Providing much needed financial support to community clubs through a donation for the use of the space.

The camps will run as a school day from 9am to 4pm.

The rationale for basing the Breeze Camps in local sports clubs are as follows;

Make use of generally good facilities that are underutilised during the day time.

Provide some financial support to community clubs most of whom are run by volunteers.

Many of the clubs will have a strong family membership with allegiance to the club, they will be supportive of activities running at their club.

With large clubs many of the places on the camps could be filled quickly without need for a large marketing and social media campaign. Would rely on word of mouth to promote the activity camps.

### **Community Committee Plan Priorities/Objectives**

Best City for Children & Young People

Provide a range of activities for young people to build friendships, confidence, have fun and try a range of new experiences and activities.

Best City for Communities

Residents in Outer East have access to opportunities to become involved in sport and culture  
Enhance the quality of our parks and public spaces.

Best City for Children & Young People

Support children and young people to be engaged, active and inspired.

Support activities that make people and places feel safer.

Best City for Health & Wellbeing

Promote healthy lifestyles and tackle health inequalities.

Improve access and engagement in sport and cultural activities.

Support parents in providing well managed and affordable activity camps

#### **31. Project title:** Drugs: The Truth

**Name of Group or Organisation:** Drug Watch Foundation

**Total Project Cost:** £52,800.00

**Amount Requested from Wellbeing 20/21 Budget:** £10,000.00

**Wards Covered:** Cross Gates & Whinmoor, Kippax & Methley, Garforth & Swillington, Temple Newsam.

**Summary:** Drug Watch Foundation (DWF) provides drug and alcohol awareness information packs and workshops to children up to 19 years in schools and colleges, across England and Wales, educating them about the dangers, laws, health and social implications of drug and alcohol abuse. DWF offers this service within the context of promoting active lifestyles, positive behaviours and building self-esteem amongst young people, with the aim of mitigating anti-social behaviour and the onset of health and well-being problems, including mental health. The number of beneficiaries that we can reach via this project is 16,500 and we aim to provide workshops to children in the above named wards via schools and colleges.

### **Community Committee Plan Priorities/Objectives**

Best City for Children & Young People

Best City for Health & Wellbeing

### **32. Project title:** Leeds Money Buddies

**Name of Group or Organisation:** Burmantofts Community Projects – Leeds Money Buddies

**Total Project Cost:** £12,298.00

**Amount Requested from Wellbeing 20/21 Budget:** £6,910.00

**Wards Covered:** Cross Gates & Whinmoor, Temple Newsam

**Summary:** Money Buddies provide a handholding, empowerment, emergency debt advice and financial capability service to the public. This stabilises their finances, maximises their income, improves their money skills and develops confidence with money and improves their well-being.

Support includes;

Switch utility suppliers on-line

Face to face Legal Emergency Debt advice at centres

Applying for grants including; Discretionary Housing Payments (under occupancy issues), Water/Energy Trusts

Check benefit entitlements

Negotiate with creditors (emergency debts)

Access to and prepare clients for full debt advice, budgets for personal use

Help in reporting illegal loan sharks in a confidential environment

Apply for budgeting accounts with Credit Unions

Explore ways of saving money; i.e: search online for free furniture/ white goods

Helping with the steps clients need to take after debt advice

Facilitate the relationship with the client and the debt adviser as needed

Help clients write letters to creditors after debt advice

Access Benefit Buddies - assistance with Benefit forms, attendance at assessments and appeals

Funding is for two Money Buddies months based at Osmondthorpe Community Hub and Swarcliffe Housing Office.. Locations can be changed at the request of the Community Committee.

The number of sessions attended will be 40 per annum per centre (pro rata). Each session is for half a day 9-12pm or 1-4pm. We will ensure that we will do everything possible to ensure that there is no gap in service provision, by training volunteers to become Money Buddies and they may attend sessions as part of their training programme. To access the service, clients can self –refer/ be referred by partners. The grant will cover the management, supervision, training, support and employment of the Money Buddy.

Money Buddies require access to a private, confidential room, with Internet, telephone and lockable draw.

Partners of the South Leeds Debt Forum identified the need for this service based on their experiences of supporting people on low incomes and facing financial hardship.

### **Community Committee Plan Priorities/Objectives**

Best City For Business – Provides opportunities for people to get jobs or learn new skills for example - through volunteering

Best City for Communities – Communities are empowered and engaged. People get on well together, by sharing their learning with others in the local community; adds knowledge to the community base and supports cohesion. Education by stealth.

**Best City for Health and Wellbeing-** Older residents are enabled to participate in local community activities; by encouraging volunteering as a Money Buddy from older residents.

**33. Project title:** Additional Area Resource for the Outer East Area

**Name of Group or Organisation:** Leeds City Council, Parks and Countryside

**Total Project Cost:** £13,807.15

**Amount Requested from Wellbeing 20/21 Budget:** £13,807.15

**Wards Covered:** Garforth & Swillington

**Summary:** The project is for the provision of additional area resource staff to work a five day, 41 hour week for 6 months of the year across 4 sites in the Outer East area. The sites the member of staff will be working at include; Firthfields POS, Glebelands Rec, Barley Hill Park and The Lines Way (Ninelands Lane).

The member of staff will be undertaking general gardening duties including: grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths. Additionally the member of staff will report and communicate any observed anti-social activity to the Parks Area Manager (East).

#### **Community Committee Plan Priorities/Objectives**

Best City for Communities

Best City for Children & Young People

Best City for Health & Wellbeing

**34. Project title:** Grit Bin Refills

**Name of Group or Organisation:** Highways

**Total Project Cost:** £322.48

**Amount Requested from Wellbeing 20/21 Budget:** £322.48

**Wards Covered:** Cross Gates & Whinmoor

**Summary:** Grit Bin Refills.

#### **Community Committee Plan Priorities/Objectives:**

Best City for Health & Wellbeing

**35. Project title:** Grit Bin Refills

**Name of Group or Organisation:** Highways

**Total Project Cost:** £1064.04

**Amount Requested from Wellbeing 20/21 Budget:** £1064.04

**Wards Covered:** Kippax & Methley

**Summary:** Grit Bin Refills.

#### **Community Committee Plan Priorities/Objectives**

Best City for Health & Wellbeing

36. **Project title:** Grit Bin Refills

**Name of Group or Organisation:** Highways

**Total Project Cost:** £322.48

**Amount Requested from Wellbeing 20/21 Budget:** £322.48

**Wards Covered:** Garforth & Swillington

**Summary:** Grit Bin Refills.

**Community Committee Plan Priorities/Objectives**

Best City for Health & Wellbeing

37. **Project title:** Grit Bin Refills

**Name of Group or Organisation:** Highways

**Total Project Cost:** £483.72

**Amount Requested from Wellbeing 20/21 Budget:** £483.72

**Wards Covered:** Temple Newsam

**Summary:** Grit Bin Refills

**Community Committee Plan Priorities/Objectives**

Best City for Health & Wellbeing

38. **Project title:** Period Poverty

**Name of Group or Organisation:** Leeds City Council

**Total Project Cost:** £65,000.00

**Amount Requested from Wellbeing 20/21 Budget:** £500.00

**Wards Covered:** Garforth & Swillington

**Summary:** The project aims to see free period products available in all community hubs, libraries & One Stops at 38 locations in total in the city. These will have 'Leeds' own branding and the packaging will include support available to tackle other areas that could affect those living in poverty.

We have been working closely with colleagues in Children's and Families directorate to create a sustainable and cost effective way to eliminate period poverty in Leeds by offering free products to all residents who are experiencing period poverty via schools and hubs/libraries.

**Community Committee Plan Priorities/Objectives**

Health & Wellbeing

Better Lives

Resilient Communities

On 10 December 19, The Outer East Community Committee approved £1,500. This was £500 per ward for Cross Gates & Whinmoor, Kippax & Methley, Temple Newsam as a small grant this will now be coming out of wellbeing 20/21

39. **Project title:** Kippax Baths fencing

**Name of Group or Organisation:**

**Total Project Cost:** £12,130.00

**Amount Requested from 19/20 Capital Budget:** £6,065.00

**Wards Covered:** Kippax & Methley

**Summary:** The grant is for fencing to protect the sports field around the leisure centre at Kippax from unauthorised vehicles and traveller encampments.

**Community Committee Plan Priorities/Objectives**

Best City for Health & Wellbeing

Community cohesion

Health and well being

Healthier life styles

40. **Project title:** 4x SIDs in the Garforth & Swillington Ward

**Name of Group or Organisation:** Highways & Transportation Leeds City Council

**Total Project Cost:** £14,000.00

**Amount Requested from 19/20 CIL Budget:** £14,000.00

**Wards Covered:** Garforth & Swillington

**Summary:** Purchase and installation of four Speed Indicator Devices to be placed in the Garforth & Swillington Ward

**Community Committee Plan Priorities/Objectives**

Best City for Communities

## **Declined Projects/Deferred Projects**

41. Since the last Community Committee on 10 December 2019, the project below has been declined. The project will be taken out of the Cross Gates & Whinmoor MICE money.

**Project title:** William Parkin Bridge' plaques for William Parkin Way

**Name of Group or Organisation:** Leeds City Council, Parks and Countryside

**Total Project Cost:** £440.00

**Amount Requested from Capital Grant Budget:** £440.00

**Wards Covered:** Cross Gates & Whinmoor

**Summary:** The project is to erect two brushed steel effect oval plaques with digital printed detail on William Parkin Way / William Parkin Bridge, off Manston Lane, LS15 to celebrate the life of William Parkin. The plaques will measure 500mm x 1000mm.

William Parkin was a mechanic at the Barnbow factory during the first World War, which made shells for our troops fighting in the war. At 10:27pm on Tuesday 5<sup>th</sup> December 1916, a terrible explosion ripped through Room 42 at the factory. Thirty five women were killed and many more were badly injured. William Parkin clambered through the devastation many times to rescue at least eleven women.

The bridge has been re-named 'William Parkin Bridge' in his honour

**Community Committee Objectives :**Best City for Communities

## **Monitoring Information**

42. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

43. Detailed over the page is a project update that the Communities Team has received since the last meeting of the Community Committee in 10 December 2019:

### **Monitoring Received – The Tribe Health Project**

The Health Project for The Tribe is run by health coaches from Beyond Inspired, a local health provider. The session is made up of physical activity and also education with subjects of health, good lifestyle, nutrition and diet covered. The sessions are running for 60-70mins every Monday from May 2019 until April 20 they are taking place at the Crossgates Primary School. The session is available and suitable for all abilities.

Key objectives of the physical activity  
build confidence

- encourage teamwork
- encourage leadership
- encourage a love of physical activity
- increase physical performance
- increase physical health

Key objectives of the health education

- a basic understanding of the human body
- injury prevention
- diet and nutrition
- the effects of sleep and its importance
- how reduce stress and an overview of mental health
- the dangers of poor health
- the basic make up of overall health
- improving your life and creating aspiration for the future





## Youth Activities Fund Position 2019/20

44.The total available for spend in Outer East Community Committee in 2019/20, including carry forward from previous year, was **£61,485.66**

45.The Community Committee is asked to note that so far, a total of **£46,224.82** has been allocated to projects, as listed in **Table 2**.

46.The Community Committee is also asked to note that there is a remaining balance of **£15,260.84** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**Table 2: Youth Activities Fund 2019/20**

|                                                                         | <b>Total allocation</b> |
|-------------------------------------------------------------------------|-------------------------|
| <b>Income 2019/20</b>                                                   | <b>52,010.00</b>        |
| Carried forward from previous year                                      | <b>16,102.66</b>        |
| Total available (including brought forward balance) for schemes in 2018 | <b>68,112.66</b>        |
| Schemes approved in previous year to be delivered this year 2019/20     | <b>6,627.00</b>         |
| Total available budget for this year 2019/20                            | <b>61,485.66</b>        |

|                                           |                                      |                        |                        |                  |                  | <b>Ward Split</b> |
|-------------------------------------------|--------------------------------------|------------------------|------------------------|------------------|------------------|-------------------|
| <b>Projects 2019/20</b>                   | <b>Amount requested from YAF (£)</b> | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam    |                   |
| <b>Total available budget for 2019/20</b> | <b>61,485.66</b>                     | <b>13,753.50</b>       | <b>11,879.22</b>       | <b>20,093.94</b> | <b>15,759.00</b> |                   |
| Brave Words CIC                           | 6,465.00                             | 6,465.00               |                        |                  |                  |                   |
| Breeze Holiday Camp                       | 1,590.00                             |                        | 795.00                 | 795.00           |                  |                   |
| Code Craft Create with Microbits          | 1,074.93                             | 358.31                 | 358.31                 |                  | 358.31           |                   |
| DJ School                                 | 2,175.00                             |                        | 1,087.50               | 1,087.50         |                  |                   |
| Multi Sports Camps                        | 4,370.40                             | 2,185.20               |                        |                  | 2,185.20         |                   |
| Out Of School Summer Activities           | 1,140.00                             |                        | 570.00                 | 570.00           |                  |                   |
| Red Kite Learning Trust                   | 4,000.00                             |                        |                        |                  | 4,000.00         |                   |
| Youth Service Holiday Programme           | 15,414.00                            |                        | 7,707.00               | 7,707.00         |                  |                   |
| The Tribe                                 | 780.00                               | 780.00                 |                        |                  |                  |                   |
| Premier League Kicks                      | 9,215.49                             |                        |                        |                  | 9,215.49         |                   |
| <b>Total spend against projects</b>       | <b>46,224.82</b>                     | <b>9,788.51</b>        | <b>10,517.81</b>       | <b>10,159.50</b> | <b>15,759.00</b> |                   |
| <b>Remaining balance per ward</b>         | <b>15,260.84</b>                     | <b>3,964.99</b>        | <b>1,361.41</b>        | <b>9,934.44</b>  | <b>0</b>         |                   |

## Small Grants Budget 2019/20

47. At the last Community Committee ward members approved a small grants budget of **£5,000**. There is currently a remaining balance of **£1,882.89** detailed in **Table 3**.

**Table 3: Small Grants 2019/20**

| Project                                                                                        | Ward (s)                                                          | Amount Approved            |
|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|----------------------------|
| Directional signs – Skelton Woods                                                              | Cross Gates & Whinmoor                                            | 345.40                     |
| Garforth, Kippax & District U3a                                                                | Garforth & Swillington<br>Kippax & Methley                        | 500.00<br>500.00           |
| Kippax 2020 Commemoration Event for 75th Anniversary of the End of WW2                         | Kippax & Methley                                                  | 500.00                     |
| PHAB - 2 youth staff or 1 plus lecturer/entertainment at Prince Philip Centre Friday PHAB Club | Cross Gates & Whinmoor<br>Garforth & Swillington<br>Temple Newsam | 132.60<br>132.60<br>331.51 |
| Rotation of SID – Coal Road                                                                    | Cross Gates & Whinmoor                                            | 60.00                      |
| Cross Gates & District Neighbours                                                              | Cross Gates & Whinmoor<br>Temple Newsam                           | 240.00<br>60.00            |
| Garforth Historical Society                                                                    | Garforth                                                          | 315.00                     |
|                                                                                                | <b>Totals</b>                                                     | <b>3,117.11</b>            |
|                                                                                                | <b>Small Grant Remaining</b>                                      | <b>1,882.89</b>            |

## Skips Budget 2019/20

48. At the last Community Committee ward members approved a small skips budget of **£3,000**. There is currently a remaining balance of **£2045.92** detailed in **Table 4**.

**Table 4: Skips 2019/20**

| Project                      | Ward (s)               | Amount Approved |
|------------------------------|------------------------|-----------------|
| The Growing Zone Group       | Kippax & Methley       | 128.91          |
| Garforth District Lions      | Garforth & Swillington | 111.10          |
| Ledsham Parish Council       | Kippax & Methley       | 178.33          |
| The Growing Zone Group       | Kippax & Methley       | 149.16          |
| Garforth In Bloom            | Garforth & Swillington | 149.16          |
| Garforth & District Lions    | Garforth & Swillington | 149.16          |
| Kippax In Bloom              | Kippax & Methley       | 88.26           |
| <b>Totals</b>                |                        | <b>954.08</b>   |
| <b>Skips Grant Remaining</b> |                        | <b>2045.92</b>  |

## Capital Budget 2019/20

49. The Outer East Community Committee has a capital budget of **£84,639.00** available to spend, as a result of new capital injections.

**Table 5: Capital 2019**

|                                         | OE (£)     | Ward split             |                        |                  |               |
|-----------------------------------------|------------|------------------------|------------------------|------------------|---------------|
|                                         |            | Cross Gates & Whinmoor | Garforth & Swillington | Kippax & Methley | Temple Newsam |
| Remaining Balance March 2019            | £73,383.11 | £16,780.28             | £13,968.28             | £23,567.28       | £19,067.27    |
| Injection March 2019                    | £12,245.89 | £3,061.47              | £3,061.48              | £3,061.47        | £3,061.47     |
| Starting Position 2019-2020             | £85,629.00 | £19,841.75             | £17,029.76             | £26,628.75       | £22,128.74    |
| Injection November 2019                 | £3,200.00  | £800.00                | £800.00                | £800.00          | £800.00       |
| Underspend from 2018-2019               | £300.00    | £300.00                |                        |                  |               |
| Total with November Injection 2019-2020 | £89,129.00 | £20,941.75             | £17,829.76             | £27,428.75       | £22,928.74    |
| Ninelands                               | £2,090.00  |                        | £2,090.00              |                  |               |
| Chippies Quarry                         | £300.00    | £300.00                |                        |                  |               |
| Cross Gates Whinmoor Ward Litter Bins   | £2,100.00  | £2,100.00              |                        |                  |               |
| Remaining Balance                       | £84,639.00 | £18,541.75             | £15,739.76             | £27,428.75       | £22,928.74    |

## Community Infrastructure Levy (CIL) Budget 2016 – 2019

50. The Community Committee is asked to note that as of May 2019 there is now **£122,938.38** total available to the Outer East Community Committee.

**Table 6: CIL 2019**

| Projects 2019/20                    | Total Available   | Cross Gates & Whinmoor | Garforth & Swillington | Temple Newsam    |
|-------------------------------------|-------------------|------------------------|------------------------|------------------|
| <b>Total available CIL 2019/20</b>  | <b>135,865.88</b> | <b>42,392.36</b>       | <b>78,846.16</b>       | <b>14,627.36</b> |
| Garforth Grit Bins & litter Bins    |                   |                        | 630.00                 |                  |
| Outside Seating Area - Firthfields  |                   |                        | 1,422.50               |                  |
| Ringway                             |                   |                        | 3,875.00               |                  |
| 2 SIDS                              |                   | 7,000.00               |                        |                  |
| <b>Total spend against projects</b> | <b>12,927.50</b>  | <b>7,000.00</b>        | <b>5,927.50</b>        |                  |
| <b>Remaining balance per ward</b>   | <b>122,938.38</b> | <b>35,392.36</b>       | <b>72,918.66</b>       | <b>14,627.36</b> |

Corporate Considerations

### Consultation and Engagement

51. The Community Committee has previously been consulted on the projects detailed within the report.

### Equality and Diversity/Cohesion and Integration

52. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### Council Policies and City Priorities

53. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

54. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

55. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

56. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

57. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

58. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 19)
- c. Monitoring information of its funded projects (paragraph 42- 43)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants (Table 3)
- f. Community Skips Budget (Table 4)
- g. Details of the Capital Budget (Table 5)
- h. Details of CIL (Table 6)

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**Report of:** Head of Stronger Communities

**Report to:** Outer East Community Committee

Cross Gates & Whinmoor, Garforth & Swillington,  
Kippax & Methley, Temple Newsam

**Report author:** Senior Localities Officer - Bali Birdi

**Tel:** 07712 214727

**Date:** Tuesday 10 March

**For Information**

## Outer East Community Committee - Update Report

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### Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### Main issues

Updates by theme:

#### Children and Families: Champion – Cllr H Hayden

3. The Children and Families sub group had a meeting on the 11 February 2020.

The Youth Activity Funding round 2020/2021 was open for new applications. A further meeting took place on 11 February 2020 to discuss the new Youth Activity applications with Youth Matters, Clusters, Voice and Influence team and Councillors. These are to be considered for the Outer East Community Committee for approval.

## **Environment & Community Safety: Champion Cllr P Grahame**

4. A sub group meeting took place on the 11 February 2020.

The grit bin process has now been implemented for Outer East.

Parks and Green Spaces Consultation took place. The Outer East Community Committee will be updated with this information in the June meeting.

### **Leeds Anti-Social Behaviour Team (LASBT)**

#### **5. Cross Gates & Whinmoor**

Recent meeting held by concerned residents that LASBT attended to discuss these issues and update those present as to what action has already been taken and will continue to be taken against those responsible.

#### **6. Garforth & Swillington**

There are ten active case in the area including:

These are related to neighbour disputes and separate instances of neighbours making allegations against each other. Youth related issues are ongoing with the youths from the Garforth & Swillington ward causing Anti-Social behaviour away from the area.

#### **7. Kippax & Methley**

There are two active cases in the area. A dog barking case and an injunction case which has been breached and will be taken back to court.

#### **8. Temple Newsam**

Interim injunctions have been sought.

| Opened/Closed/Active<br>Jan 20 | Cases<br>Opened | Cases<br>Closed | Total Case<br>Active            |
|--------------------------------|-----------------|-----------------|---------------------------------|
| Ward                           | Cases<br>Opened | Cases<br>Closed | Active<br>Cases at<br>month end |
| Cross Gates &<br>Whinmoor      | 15              | 24              | 29                              |
| Garforth & Swillington         | 3               | 5               | 10                              |
| Kippax & Methley               | 1               | 2               | 2                               |
| Temple Newsam                  | 10              | 8               | 30                              |
| Outer East Total               | 29              | 39              | 71                              |



## **9. CCTV**

Statistics have been taken from all the cameras in the Outer East area.

### **Outer East CCTV Cameras usage in connection incident** **Dec 2019 - January 2020**

|                   | December | January | Total incidents per category for 2019 |     |
|-------------------|----------|---------|---------------------------------------|-----|
| Alarm Activation  | 0        | 0       | Alarm Activation                      | 0   |
| ASB               | 13       | 41      | ASB                                   | 54  |
| Cash In Transit   | 6        | 2       | Cash In Transit                       | 8   |
| Drugs             | 0        | 0       | Drugs                                 | 0   |
| Enforcement       | 20       | 9       | Enforcement                           | 29  |
| Fire              | 3        | 1       | Fire                                  | 4   |
| Health & Safety   | 5        | 3       | Health & Safety                       | 8   |
| Police Operation  | 14       | 4       | Police Operation                      | 18  |
| Public Order      | 4        | 2       | Public Order                          | 6   |
| Road Traffic      | 19       | 19      | Road Traffic                          | 38  |
| Sexual Offences   | 0        | 0       | Sexual Offences                       | 0   |
| Suspicious Events | 12       | 0       | Suspicious Events                     | 12  |
| Theft             | 4        | 0       | Theft                                 | 4   |
| Total Per Month   | 100      | 81      | Total sum of incidents for 2019       | 181 |

## **10. Cleaner Neighbourhoods**

### **Garforth & Swillington, Kippax & Methley Wards**

The table below shows the works the works carried out away from the normal maintenance routes.

Most of the fly tips have been single items such as wood, white goods and discarded items over the Christmas period. The team is liaising with the Housing officers to reduce the amount of items placed out as general waste items in the bin areas and educating residents to use the correct procedure for disposing of their waste.

| DESCRIPTION         | GARFORTH | KIPPAX |
|---------------------|----------|--------|
| Fly Tip             | 52       | 62     |
| Housing Void Garden | 2        | 1      |
| Abandoned Vehicle   | 1        | 1      |
| Dog Fouling         | 1        | 2      |
| Footpath Sweeping   | 1        |        |

## **11. Employment, Skills & Welfare: Cllr J Lennox**

The Leeds Skelton Lake Services opening and recruitment drive which was due to take place has been delayed. It is hoped that a new completion date will be confirmed soon and information sessions will follow in line with the revised recruitment timeframe.

The Leeds Apprenticeship Recruitment Fair took place on Monday 3 February, different employers, training providers a booked attended. An invitation to the event was mailed out in January to all parents and carers of young people. There was also been an extensive social media campaign across the city.

Two people have obtained construction jobs at the White Rose View student accommodation in Leeds City Centre and a further resident secured a support role with a local care provider.

During January an apprenticeship presentation was provided to students and parents at John Smeaton Academy and at a careers event at Brigshaw high school.

## **12. Health and Wellbeing & Adult Social Care: Champion Cllr P Gruen**

### **Health and Wellbeing**

#### **Get Set Leeds – Making Leeds a More Active City ([getsetleeds.co.uk](http://getsetleeds.co.uk))**

As part of the Best Council Plan, Health & Wellbeing Strategy and the Healthy Weight Declaration we are committed to co-producing a physical activity ambition with the city. The development of a new Physical Activity Ambition will set a long term agenda for change. It is founded on the basis that a more physically active city will help to deliver many of the city's outcomes and priorities as well as reflecting both the NHS 10 Year Plan and Prevention Green paper.

In September 2018, the Physical Activity Ambition Project team was established to improve collaboration and connected across the city and begin a more in-depth dialogue with people that live and work in the city around physical activity.

Step one of this process involved getting the conversation about physical activity started which took a two-strand approach:

1. Development of an online microsite with survey for completion.
2. Focus group conversations with people across the city.

### **City Wide Conversations**

A total of 2,437 individuals from Leeds completed the Get Set Leeds microsite personal survey.

A total of 381 individuals responded from a workplace perspective (i.e. as an employee or employer in Leeds)

A total of 1810 individuals participated in the focus groups with 1,701 unique responses. Focus groups were asked to respond to two questions: 1) what gets in the way of being physically active and 2) how to make Leeds more active.

### **Our next Steps?**

Get Set Leeds academic partner Leeds Beckett University are currently analysing the data set. The first draft of the results are expected by the end of February. This initial evaluation will include a breakdown of what people said by postcode area as well as comparing inactive vs. active responses. The full evaluation and report to include more detailed comparisons by demographics such as ethnicity, age, sex as well as the analysis of responses from the workplace survey will follow in the next two months. This will be reported back to all Community committees early in the summer the findings and recommendations from this analysis.

In addition, funding has been successful in securing, from Sport England, £475,000 for **Get Set Leeds – Local**, which will enable us to build on our initial conversations and further engage with community partners and residents from some of most deprived neighbourhoods around embedding physical activity into everyday life.

In the meantime the website address is: [getsetleeds.co.uk](http://getsetleeds.co.uk) to find out what is happening or contact one of the team by emailing [getset@leeds.gov.uk](mailto:getset@leeds.gov.uk)

## **13. Winter Wellbeing**

### **Workforce**

In supporting the delivery of the public health winter plan and contributing towards reducing the number of excess winter deaths, 'Winter Friends' was developed by Public Health as a branding and a tool to engage the workforce (Leeds City Council (LCC) and broader) in the nine high-impact, evidence based interventions to support the most vulnerable residents during Winter. Winter Friends provides the workforce with key messages around cold weather and links to the variety of services in Leeds able to support those who are most vulnerable due to the drop in temperature. Winter Friends also provides resources and leaflets to support with positive conversations around services and support available. Anyone working with or supporting people in Leeds can become a winter friend by watching the animation and collecting free resources from the Public Health Resource Centre at Technorth. The animation can be circulated and used at team meetings.

<https://www.youtube.com/watch?v=ZZaWlinQD8A>

- **Public Facing Campaign – 2020**

A public facing winter friend's campaign has been launched supporting people who are most at risk of poor health during winter to take positive actions to reduce their risk. This will be achieved by encouraging people to sign up to be a winter friend – they will then be supported to do informal volunteering, share key messages and refer and signpost to relevant services. Anyone can become a winter friend – once signed up, winter friends will receive a pack full of advice and inspiration.

People can find out more and sign up by visiting [www.winterfriends.org](http://www.winterfriends.org)

Follow @AgeFriendlyLDS for updates

### **Stay Well this Winter Grants**

Public Health have once again worked with Leeds Community Foundation to administer grants to organisations offering additional support to communities over the winter period. There were 25 grants approved and these went to a number of organisations across the city. Visits are to be carried out between February and March to evaluate the projects and feedback will be included in the next report.

## **Defibrillators**

### **14. Cross Gates & Whinmoor**

Cross Gates & Whinmoor ward is set to receive a total of 3 CPAD units through this project. At this current stage there are 3 proposed locations to be confirmed, which are as follows:

1. St Luke's Church Hall (Stanks Lane)
2. The Pendas Arms Pub (Naburn Approach)
3. Converted phone box (Kennerleigh Crescent)

For each of these venues, Cllr Grahame is providing contact details for Guardians. Further Investigation is being made to check if installing within a phone box is a viable option within the scope and timescale of this project. Installation dates will be confirmed by Civic Enterprise once confirmation of relevant building documents/permissions have been received.

### **15. Temple Newsam**

Temple Newsam is set to receive a total of 3 CPAD units. At this current stage there are two confirmed locations, with one location to be identified.

1. Lakeland Court Flats (Cartmell Drive)
2. Corpus Christie Catholics Club (Halton Moor Avenue)

### **16. Kippax & Methley**

Kippax & Methley is set to receive 2 CPAD units. One location has been confirmed:

1. Kippax Leisure Centre – Guardian allocated

## **Housing**

### **17. Halton Moor and Swarcliffe**

#### **Performance**

#### **Voids Levels (empty properties)**

Demand in all areas remains high especially for houses attracting a high number of bids in the majority of areas.

Customers currently living in the Highways flats continue to be considered and rehoused wherever possible. A high number of properties require an Occupational Therapist assessment to make sure a property is suitable for an applicant and this can cause some slight delays in the allocation process.

There has been a couple of recent hate crime incidents in the Halton Moor area with void properties currently being dealt with.

The first Neville New Build properties have been advertised and shortlisted. The first properties are due to be released in the beginning of March.

#### **Income Collection**

Income collection continues to be high on the agenda taking up the majority of Housing Officers, Team Leaders and Managers time to try and improve collection rates. The teams are working hard to try and improve rent collection for year end with staff working on evenings making telephone calls to customers in arrears offering support as required.

The Enhanced Income Officer continues to assist with enhanced Universal Credit cases where a higher level of support and assistance is required applying for APA's (Alternative Payment Arrangements) as required. These payments are received in a four weekly cycle.

Money Buddies continue to offer help and advice for customers with debt issues in both Swarcliffe Office and the Osmondthorpe One Stop.

| <b>Office</b>              | <b>Collection rate (66a) City Target 97.5%</b> |
|----------------------------|------------------------------------------------|
| Swarcliffe / Whinmoor      | 95.28%                                         |
| Halton Moor / Osmondthorpe | 94.90%                                         |

#### **Annual Home Visits**

Staff continue to obtain access in the harder to access properties to try and reach 100% access for year end, providing support as required. Issues found on these visits include Hoarding, repairs, untidy gardens, support and rehousing issues.

| <b>Office</b>              | <b>Annual Home Visits completed</b> |
|----------------------------|-------------------------------------|
| Swarcliffe / Whinmoor      | 90.02 % (1805)                      |
| Halton Moor / Osmondthorpe | 85.04% (1367)                       |

#### **Environmental/Anti- Social Behaviour issues Halton Moor and Swarcliffe Offices**

Housing Officers continue to carry out the scheduled quarterly walkabouts identifying untidy gardens, pot holes, overgrown trees etc. liaising with partnering agencies to rectify an issues, with referrals being made to the Community Payback Team who can assist with overgrown communal areas, painting railings etc. There have been some successful HAP bids in the areas with staff continually looking for new bids.

A number of unlettable garages in the Naburns area have recently been demolished to allow more residents parking.

A number of all electric properties in the Swarcliffe area will soon be receiving gas central heating this will help reduce fuel poverty in the area.

Staff continue to work closely with the Enforcement Officer from Cleaner Neighbourhoods Team in tackling both private and LCC untidy gardens.

Since the serving of a number of Injunctions on youths in the Halton Moor area, there appears to have been a reduction in general ASB in the area, these injunctions are been closely monitored by West Yorkshire Police and all associated agencies.

## **18. Garforth & Swillington, Kippax & Methley**

### **Performance**

#### **Voids Levels (empty properties)**

Demand continues to be incredibly high in the Garforth & Swillington and Kippax & Methley wards with a low turnover of general need properties. The current average wait on Band A for a 2 bedroom house in the Garforth & Swillington ward is 64 weeks, however most recent lettings data would suggest depending on the chosen locality within the ward, this could be as much as 95 weeks. In the Kippax & Methley ward the average wait time on Band A for a 2 bedroom house is 73 weeks, however recent lettings data would suggest depending on the chosen locality within the ward, this could be as much as 107 weeks.

We are experiencing a higher turnover of category 2. Retirement Life properties and approximately 65% of properties re-let in the 2019/20 financial year have been category 2.

We continue to have reduced demand on some of the Retirement Life complexes, particularly when bedsits are being advertised. We have scheduled refurbishment work to Cross Hills Courts to help improve the aesthetic and will look at new ways of creating demand, such as open days, once this has taken place.

Due to a high percentage of adapted and Retirement Life properties, when allocating properties, Occupational Therapists are required to attend viewings to ensure a property is suitable for an applicant's medical needs. This can impact on the speed we are able to view ready to let properties. In attempts to negate this impact, we are viewing properties whilst in repair, when safe to do so.

Since April 2019 the number of properties we have allocated is as follows:

**Kippax/Garforth: 113**

The percentage of stock currently in void:

| Office            | % of stock void |
|-------------------|-----------------|
| Kippax / Garforth | 1.25 (25)       |
| City Average      | 0.93            |

**Turnaround target: 30 days**

| Office            | Average turnaround time |
|-------------------|-------------------------|
| Kippax / Garforth | 35.21                   |
| City Average      | 34.21                   |

### **Income Collection**

Kippax and Garforth is currently 1<sup>st</sup> citywide for the percentage of rent collected as at week 42 by a large margin of 0.52%. In addition to this, the office is only one of two across the city that has improved collection in comparison to the same week of 2018/19, with a local improvement of 0.14%. The total value of arrears at week 42 in comparison to the same week of 2018/19 has reduced by almost £20,000.

To support the increased number of Universal Credit claimants, robust processes are in place to support tenants and protect rental income. In December 2019, we noted that the average arrears per Universal Credit case had reduced by approximately £70.00.

We continue to approach income collection in a three tiered approach within the office, with a set schedule of actions outlining specific tasks for Housing Officers, the Team Leader and the Housing Manager. We have experienced an improvement in arrears management since this was introduced prior to Quarter 2.

We are promoting direct debit and currently have approximately 50% of tenants paying by this method. When we last received the start of the month direct debits at week 40 the collection was:

| Office            | Collection rate (66a) City Target 97.5% |
|-------------------|-----------------------------------------|
| Kippax / Garforth | 98.26%                                  |

### **Annual Home Visits**

Housing Officers continue to work hard in reaching the year-end target. Kippax & Garforth is currently within target at this point of the year. We have done additional weekly quality assurance checks throughout Quarter 2 & 3 to ensure that quality visits are taking place for tenants.

| Office            | Annual Home Visits completed |
|-------------------|------------------------------|
| Kippax / Garforth | 89.5% (1067)                 |
| City total        | 89.6 (44,976)                |

## **19. Environmental Actions Garforth and Kippax office**

Housing Officers continue to carry out the scheduled quarterly walkabouts identifying untidy gardens, pot holes, overgrown trees etc. liaising with partnering agencies to rectify any issues.

We have utilised the Environmental Budget to remove shrubs in the Garden Village area in order to be replaced with amenity grass and maintained on GM contract. We also arranged for overgrown hedges to be cut back and reduce in height to meet the specification to go on GM contract so that these can be maintained moving forward.

Very high conifer hedges at Primrose House in Swillington were cut back and also added to GM contract.

## **20. Housing Advisory Panel (HAP)**

Outer South East spend Housing Advisory Panel funding spend 19/20

| <b>Budget by Ward Area</b> | <b>Projects submitted</b> | <b>Projects approved</b> | <b>Other funding</b> | <b>Amount Committed</b> |
|----------------------------|---------------------------|--------------------------|----------------------|-------------------------|
| Garforth & Swillington     | 4                         | 4                        | £ 3,875.00           | £ 9,266.52              |
| Cross Gates & Whinmoor     | 3                         | 2                        | £                    | £3,892.10               |
| Temple Newsam              | 8                         | 4                        | £47,331.00           | £20,438.44              |
| Kippax & Methley           | 1                         | 1                        | £                    | £12,647.38              |
| Outer South East Total     | 16                        | 11                       | £51,206.00           | £46,244.44              |

Community Payback referrals across all wards as per breakdown below

| <b>Ward</b>            | <b>Referrals</b> | <b>Open</b> | <b>Complete</b> | <b>Started</b> |
|------------------------|------------------|-------------|-----------------|----------------|
| Cross Gates & Whinmoor | 3                | 0           | 3               | 0              |
| Garforth & Swillington | 8                | 5           | 3               | 0              |
| Kippax & Methley       | 6                | 3           | 3               | 0              |
| Temple Newsam          | 10               | 4           | 3               | 1              |

Work in Progress

Increasing tenant Involvement in Halton Moor work/

Working with Micklefield Regeneration Partnership to develop a community Orchard  
Swillington Parish Council have requested an area close to allotments cutting back and clearing.

Working with New group called 'We are Halton'.

Valley Ridge – Trying to increase Tenant Involvement.



## **Youth Matters**

### **21. Cross Gates & Whinmoor**

Youth workers have been working in partnership with the police to address issues around Anti-social behaviour. Most recently we have visited the Swarcliffe Children's Centre as they had been experiencing issues. A young person was identified.

Youth Matters have engaged in various workshops over the past few months including Market Place. Young people from the group also attend the local Councillors forums.

Youth Clubs continue to have lots of young people in the youth clubs and new young people come along every week and engage in various activities provided.

Youth Workers are currently planning the February half term programme with trips and visits and these will be done jointly with both wards.

Easter half term plans for young people will be carried out. Consultations will be made on which trips and visits they would like to access.

### **22. Temple Newsam ward**

Extensive issue based work with all groups around bonfire/ firework safety with young people designing posters for the youth club displays warning of the dangers. Also work was carried out with all groups around staying safe during the Christmas period, eg. drug ,alcohol use and sexual health.

Youth Activity Funded trips out for February half term are being promoted

All evening sessions and Youth Activity Funding trips were promoted extensively on the Facebook page.

A Christmas trip to the Panto at the Carriage works in Leeds was a great success.

## **23. Community Engagement: Forums**

**The following schedules below for the Community Forums**

Manston & Swarcliffe Forum dates:

30 April 20

16 July 20

19 November 20

Whinmoor Forum dates:

27 April 20

23 July 20

26 November 20

Garforth & Swillington dates:

TBC

Temple Newsam

13 February 20

2 July 20

22 October 20

## **Community Engagement: Social Media**

**24. Appendix 1**, provides information on posts and details recent social media activity for Outer East Community Committee Facebook page.

## **Corporate Considerations**

### **Consultation and Engagement**

**25.** The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

**26.** All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Policies and City Priorities**

**27.** Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

**28.** Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

**29.** There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

**30.** Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

**31.** The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

**32.** The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

**33.** None.

---

<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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## Outer East Community Committee

### FACEBOOK highlights

8<sup>th</sup> November 2019 – 5<sup>th</sup> February 20

## Appendix 1

Since 8<sup>th</sup> November the Outer East Community Committee Facebook page has 2,443 **likes** and 2,336 **followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate. Posts can however be read without any further interaction.

The most popular post since 8<sup>th</sup> November was regarding the Temple Newsam Consultation. The post:

- **has been shared 15 times**
- **has reached a total of 5,410 people**

The following are screenshots of the most popular posts since the 7th August. Alongside it are the figures for how many people the post reached and how many people engaged with the post.

### 1st Place – Temple Newsam Consultation

5,410 people had this post delivered to them and it had 661 post clicks, with 15 shares.

**Leeds City Council Outer East Community Committee**

We would like to hear your views on proposals to make some changes to the golf course at Temple Newsam. To find out more and to share your views visit:  
<https://www.leeds.gov.uk/.../temple-newsam-golf-course-consul...>

**TEMPLE NEWSAM**

**Get more likes, comments and shares**  
Boost this post for £15 to reach up to 6,600 people.

**5,410** People reached  
**718** Engagements  
**Boost Post**

**5,410** People Reached

**57** Reactions, comments & shares

|                    |                   |                     |
|--------------------|-------------------|---------------------|
| <b>17</b> Like     | <b>2</b> On post  | <b>15</b> On shares |
| <b>1</b> Angry     | <b>0</b> On post  | <b>1</b> On shares  |
| <b>18</b> Comments | <b>3</b> On Post  | <b>15</b> On Shares |
| <b>21</b> Shares   | <b>21</b> On Post | <b>0</b> On Shares  |

**661** Post Clicks

|                       |                        |                         |
|-----------------------|------------------------|-------------------------|
| <b>29</b> Photo views | <b>129</b> Link clicks | <b>503</b> Other Clicks |
|-----------------------|------------------------|-------------------------|

**NEGATIVE FEEDBACK**

|                         |                         |
|-------------------------|-------------------------|
| <b>1</b> Hide post      | <b>0</b> Hide all posts |
| <b>0</b> Report as spam | <b>0</b> Unlike Page    |

Reported stats may be delayed from what appears on posts

**Top Post**

## 2<sup>nd</sup> Place – Christmas fun for young people at Halton Library.

1,880 people had this post delivered. There were also 22 likes, comments and shares.


**Leeds City Council Outer East Community Committee**

Christmas fun for young people at Halton Library this December 😊





**1,880** People Reached

**22** Likes, Comments & Shares ⓘ

|                      |                     |                        |
|----------------------|---------------------|------------------------|
| <b>13</b><br>Likes   | <b>2</b><br>On Post | <b>11</b><br>On Shares |
| <b>0</b><br>Comments | <b>0</b><br>On Post | <b>0</b><br>On Shares  |
| <b>9</b><br>Shares   | <b>9</b><br>On Post | <b>0</b><br>On Shares  |

**69** Post Clicks

|                          |                           |                             |
|--------------------------|---------------------------|-----------------------------|
| <b>51</b><br>Photo views | <b>0</b><br>Link clicks ⓘ | <b>18</b><br>Other Clicks ⓘ |
|--------------------------|---------------------------|-----------------------------|

**NEGATIVE FEEDBACK**

|                         |                         |
|-------------------------|-------------------------|
| <b>1</b> Hide post      | <b>0</b> Hide all posts |
| <b>0</b> Report as spam | <b>0</b> Unlike Page    |

Reported stats may be delayed from what appears on posts



✔ **Get more likes, comments and shares**  
Boost this post for £15 to reach up to 6,600 people.

**1,880**  
People reached

**91**  
Engagements

**Boost Post**

### 3rd Place – Sunflower Planting.

1,166 people had this post delivered, with 38 post clicks. There were also 4 likes, comments and shares.

**Leeds City Council Outer East Community Committee**  
Fancy getting involved in some sunflower planting? 🌻



**WED, 19 FEB AT 13:00**  
**Sunflower Planting**  
Temple Newsam Estate · Leeds  
You like Temple Newsam Estate

★ Interested

**1,166** People Reached  
**4** Likes, Comments & Shares ⓘ

|                   |                  |                    |
|-------------------|------------------|--------------------|
| <b>4</b> Likes    | <b>4</b> On Post | <b>0</b> On Shares |
| <b>0</b> Comments | <b>0</b> On Post | <b>0</b> On Shares |
| <b>0</b> Shares   | <b>0</b> On Post | <b>0</b> On Shares |

**38** Post Clicks  

|                      |                         |                          |
|----------------------|-------------------------|--------------------------|
| <b>0</b> Photo views | <b>26</b> Link clicks ⓘ | <b>12</b> Other Clicks ⓘ |
|----------------------|-------------------------|--------------------------|

**NEGATIVE FEEDBACK**

|                         |                         |
|-------------------------|-------------------------|
| <b>1</b> Hide post      | <b>0</b> Hide all posts |
| <b>0</b> Report as spam | <b>0</b> Unlike Page    |

Reported stats may be delayed from what appears on posts



#### Get more likes, comments and shares

Boost this post for £39 to reach up to 17,000 people.

**1,166**

People reached

**42**

Engagements

**Boost Event**

**3rd most  
popular  
post**

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**Report of: The Head of Stronger Communities**

**Report to: Outer East Community Committee**

**Report author: Debra Taylor-Tate, Head of Unplanned Care, NHS Leeds Clinical Commissioning Group (CCG) 0113 84 35470**

**Date: 10 March 2020**

**To note**

**Update paper: Urgent Treatment Centers and public awareness campaigns**

---

## **Purpose of report**

1. To provide the Outer East Community Committee with an update on Urgent Treatment Centres and public awareness campaigns that will be of interest in the Outer East Community Committee Area.

## **Main issues**

2. The report is provided at the specific request of the Community Committee
3. The report outlines the progress made by the CCG in establishing urgent treatment centers in Leeds as well as awareness campaigns that members may wish to support.
4. There will be an opportunity for questions from elected members and residents after the presentation.

## **Recommendations**

5. The Outer East Community Committee is asked to note the contents of the report that will be provided by NHS Leeds CCG, attendee to be confirmed
6. Members are asked to support the awareness campaigns and share within their networks

## **Purpose of paper**

To provide Members with an update on our progress in delivering five urgent treatment centers in Leeds. In addition we're requesting the support of Members for our public awareness campaigns on a range of health topics.

## **Outcome of public engagement**

7. In early 2019, we attended or provided update reports to Community Committees in Leeds about our proposals to establish five urgent treatment centres in the city. Before we could develop our programme further, in line with our statutory duties, we undertook a 12 week public engagement exercise running from 21 January 2019 to 15 April 2019.
8. The public engagement asked people about their experiences of using urgent care services, how they currently access those services and their views on our proposal to site the fifth centre in the Seacroft area. It's worth noting that the sites for the other four centres used existing estate – two being community-based at Wharfedale Hospital and St George's Centre in Middleton and two being hospital-based at Leeds General Infirmary and St James's University Hospital.
9. The key points, following an independent analysis of over 3,000 responses, are as follows:
  - 72% of people believed that Seacroft is the correct location for the fifth urgent treatment centre;
  - 77% of people believed the opening hours of 8am-11pm were right for the community-based urgent treatment centres; and
  - most people believe that the proposals will improve access.
10. Once the formal engagement was completed, we've continued to look for opportunities to involve local citizens in our work to set up urgent treatment centres in the city. Most recently we held an event on 27 September 2019 at Leeds City Museum where people had the opportunity to find out more about the results of our formal engagement that took place earlier this year.
11. We remain committed to making our urgent treatment centres as accessible as possible and will work with individual patients and patient representative groups to do this.
12. We've been actively working with and seeking guidance from elected members in the city primarily through the Scrutiny Board (Adults, Health and Active Lifestyles). We've also worked closely with the Health and Wellbeing Board. In addition we've provided updates to elected members through established routes including email updates where appropriate to do so.
13. All our engagement documents, including the final evaluation report can be accessed from the CCG's website: [www.leedsccg.nhs.uk/get-involved/your-views/urgent-treatment-centres/](http://www.leedsccg.nhs.uk/get-involved/your-views/urgent-treatment-centres/)
14. Our independent analysis of our engagement includes an equality impact assessment highlighting the likely positive or negative issues that could affect people belonging to the protected characteristics as defined by the Equality Act 2010.

## **Progress on community-based urgent treatment centers**

15. St George's Urgent Treatment Centre received official designation from NHS England at the start 2019, although all necessary work to meet the mandate was completed in December 2018.

16. On 21 January 2020 we received official designation from NHS England for our urgent treatment centre at Wharfedale Hospital.
17. To manage demand we have only undertaken very local communication activities, when we are in a position to promote the urgent treatment centres more widely we would very much welcome your support.
18. At this stage we're encouraging people to use NHS 111 when they have an urgent, but not an emergency, care need. This means we can ensure people access the right service at the right time and with the right healthcare professional. NHS 111 can also offer direct booking into the urgent treatment centres. This reduces waiting times for people who may normally look to walk-in and wait to be seen.

### **Progress on co-located urgent treatment centers**

19. We continue to work closely with Leeds Teaching Hospitals NHS Trust to develop plans to set up two co-located urgent treatment centres that sit alongside the city's two accident and emergency departments. As members will have noted, Leeds has now received confirmation of national funding for two new hospitals to be built at the Leeds General Infirmary site. This means the co-located urgent treatment centre at the LGI site will need to be included in the wider estates transformation work. At this stage we are unable to give an accurate estimate as to when this work will start and when it will be completed.
20. We are now considering having a single phase approach to creating an urgent treatment centre at St James's Hospital so that it is immediately based at its permanent location. This is the Ground Floor, Chancellor Wing. An options appraisal has been written regarding how best to migrate the walk-in centre from the Burmantofts Health Centre up the road into St James's Hospital. The project steering group has unanimously agreed that the best option is - for a very short period of approximately two to four weeks - of dual running the walk-in centre and the co-located urgent treatment centre at St James's before completely moving from Burmantofts Health Centre. This dual running will take place once any necessary refurbishment works have been completed and we can run an urgent treatment centre at St James's Hospital.
21. We would like to remind Members that once the services from the walk-in centre in Burmantofts have been migrated to St James's Hospital, we'll no longer be offering a walk-in service at Burmantofts Health Centre. Our proposals do not affect any other services provided from Burmantofts Health Centre. Prior to formalising our proposals we ran a six week public engagement exercise from October to November 2018, working closely with elected members for the Richmond Hill and Burmantofts and Harehills and Gipton wards.

### **Seacroft site**

22. Following our formal engagement exercise earlier this year and the subsequent independent analysis, we are progressing our discussions regarding a fifth urgent treatment centre in the city of Leeds, within the Seacroft area. Our current timescales would see this site being the final one of the five urgent treatment centres to open in the city.

## Timescales

|                              |                                                                                                                                                                                                                                              |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| January 2019                 | St George's Centre officially an urgent treatment centre                                                                                                                                                                                     |
| September 2019 to early 2020 | Wharfedale Hospital site reconfigured so that it can receive official designation as an urgent treatment centre                                                                                                                              |
| September 2019 to March 2021 | St James's Hospital site reconfigured so that we can set up a co-located urgent treatment centre. This is to include the migration of the walk-in centre (dates to be confirmed), including a short period where we will dual run both sites |
| September 2019 to TBC        | Leeds General Infirmary site to host a co-located urgent treatment centre. Exact dates to be confirmed as a much larger estate project underway called 'Building the Leeds Way'.                                                             |
| September 2019 to TBC        | Identify suitability of site in Seacroft to host an urgent treatment centre before starting any estate reconfiguration work. Project group yet to be established.                                                                            |

## HEALTH AWARENESS CAMPAIGNS – WE WOULD WELCOME YOUR SUPPORT

### Big Thank You campaign

23. The award winning Big Thank You campaign is back, encouraging people across the city to say thank you to others that help them when they need them the most. This is a great opportunity to say a very public thank you to anyone you think is deserving of one. This could be a neighbour or someone in your community that probably goes unrecognised for all they do. Alternatively you might want to say thank you to a service that's helped you – this could be an NHS service, a council service or indeed the wonderful work carried out by our community groups.

24. If you need inspiration, before you say thanks have a look at the gallery  
[www.bigthankyouleeds.co.uk](http://www.bigthankyouleeds.co.uk)

### Getting serious about antibiotics

25. With the overuse and misuse of antibiotics being seen as a serious threat to the effectiveness of future treatments even for common health conditions, it's time we all took action. In Leeds we have set up the Seriously Resistant campaign to get people thinking about how they can ensure antibiotics work for us and future generations. This nationally recognised campaign encourages people to find out how they can make the best use of antibiotics, when they're not needed and gives people a chance to pledge their support.

26. We have a number of resources available for any events you may be running in the community including our 'Doug the Bug' mascot, selfie frames and much more. If you're holding an event and would like to make use of the resources do get in touch  
[Leedsccg.comms@nhs.net](mailto:Leedsccg.comms@nhs.net)

27. Find out more and show your support [www.seriouslyresistant.com](http://www.seriouslyresistant.com)

### **Looking out for our neighbours**

28. We're very proud to be supporting West Yorkshire and Harrogate Health and Care Partnership's community campaign 'Looking out for our neighbours' with the latest phase focusing on helping prevent loneliness and social isolation this winter.
29. This phase builds on the success of the campaign earlier this year when local people carried out over 46,000 acts of kindness in their local neighbourhoods across Bradford district and Craven; Calderdale, Harrogate, Kirklees, Leeds and Wakefield. 72% of people believed that the campaign has made a positive difference to their neighbours' wellbeing and now the Partnership wants to encourage even more people to get involved.
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## **NHS Leeds Clinical Commissioning Group (CCG)**

### **Update paper: Urgent Treatment Centres and public awareness campaigns**

**Date paper written:** 31 January 2020

**For:** Leeds Community Committees

**Prepared by:** Debra Taylor-Tate, Head of Unplanned Care, NHS Leeds Clinical Commissioning Group

#### **Purpose of paper**

To provide Members with an update on our progress in delivering five urgent treatment centres in Leeds. In addition we're requesting the support of Members for our public awareness campaigns on a range of health topics.

#### **Outcome of public engagement**

1. In early 2019, we attended or provided update reports to Community Committees in Leeds about our proposals to establish five urgent treatment centres in the city. Before we could develop our programme further, in line with our statutory duties, we undertook a 12 week public engagement exercise running from 21 January 2019 to 15 April 2019.
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### **Timescales**

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8. Get involved today and download lots of useful resources, including winter warmer recipes to share with someone nearby, [www.ourneighbours.org.uk](http://www.ourneighbours.org.uk)



## **Report of the City Solicitor**

**Report to: Outer East Community Committee (Crossgates & Whinmoor, Garforth & Swillington, Kippax & Methley, Temple Newsam)**

**Report author: Gerard Watson, Senior Governance Officer, 0113 37 88664**

**Date: 10 March 2020**

**For decision**

## **Dates, Times and Venues of Community Committee Meetings 2020/2021**

---

### **Purpose of report**

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2020/2021 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

### **Main issues**

#### **Meeting Schedule**

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2019/20, this Committee is scheduled to hold 4 meetings.
3. To be consistent with the number of meetings being held in 2019/20, this report seeks to schedule 4 Community Committee business meetings as a minimum for 2020/21. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these can be determined by the Committee throughout the municipal year, should Members feel appropriate.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of 4 Community Committee business meetings for 2020/21 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. For this municipal year, efforts have been made to try and avoid scheduling multiple Community Committee meetings on the same day, in order to allow for attending officers to be present at as many Committees as possible when taking reports to all 10 Committees during a cycle.
7. The proposed meeting schedule for 2020/21 is as follows:
  - Tuesday, 16 June 2020
  - Tuesday, 29 September 2020
  - Tuesday, 8 December 2020
  - Tuesday, 9 March 2021

All meetings to commence at 4.00 p.m.

## **Meeting Days, Times and Venues**

8. Currently, the Committee meets on a Tuesday at 4.00 p.m. and the proposed dates (above) reflect this pattern.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
10. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

## **Options**

11. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

## **Corporate considerations**

### **10a. Consultation and engagement**

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

### **10b. Equality and diversity / cohesion and integration**

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

### **10c. Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

### **10d Climate Emergency**

When considering potential meeting venues, Members may want to take into consideration the accessibility of venues via public transport / active travel links, in line with the wider consideration being given to addressing the Climate Emergency, as previously declared by the Council.

## **Conclusion**

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2020/21, Members are requested to agree the arrangements for the same period.

## **Recommendations**

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2020/21 municipal year (as detailed at paragraph 7), in order that they may be included within the Council diary for the same period.

14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

**Background information**

- Not applicable

## Christ Church, Halton



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